

June 11, 2008

To: Michael Frank  
President, SFT

From: Marc Lowenstein  
Management Negotiator

Subject: Coordinator Agreement

As we discussed, here are my interpretations of the areas of ambiguity or uncertainty in the Agreement.

1. Program faculty size/FTE faculty. FTE faculty means faculty lines assigned to the program, full- and part-time, plus FTE adjuncts. An FTE adjunct, in turn, means 12 TCH of teaching in the program by adjunct faculty in a semester. For purposes of computing Tiers, we will count this once a year for the Fall Term.
2. Three year graduate director terms of office. Graduate directors currently under contract to serve three year terms may serve out those terms even though the new Agreement calls for two year terms. Any new terms begun during the term of the Agreement will be two years.
3. Compensation for Tier III coordinators completing two year terms in 2008-09. Such coordinators who are entitled to 6 TCH of compensation for 2008-2009 will receive that compensation in the form of 4 TCH of released time and 2 TCH of stipend unless there is a convenient way to apply 2 TCH of released time to their teaching load.