

## MEMORANDUM OF AGREEMENT

### STOCKTON CENTER FOR COMMUNITY ENGAGEMENT (SCCE) FELLOWS

#### PREAMBLE:

Community Engagement is defined by the Carnegie Foundation for Advancement of Teaching as “collaboration between institutions of higher education and their larger communities (local, regional/state, national, global) for the mutually beneficial exchange of knowledge and resources in a context of partnership and reciprocity.” The Stockton Center for Community Engagement (SCCE) facilitates training, research and educational enrichment through collaborative efforts with campus groups, local, state and regional community organizations and government agencies, intentionally cultivating connections between scholarship and public interest. Its mission is to “promote the ideals of public service and social responsibility by fostering community-based experiential learning and civic engagement for students, faculty and staff.”

The Parties agree to create a Fellowship program to engage faculty in the work of the SCCE. The intent is to select two Faculty Fellows each year to help in developing a cadre of scholar-practitioners who can assist in integrating the theory, pedagogy and process of community engagement across the college.

#### ELIGIBILITY:

Full and part-time faculty members are eligible to apply. All candidates should have a documented record of outstanding community service with particular emphasis on civic service and/or service learning work with students and/or research on community engagement.

#### SELECTION PROCESS:

1. Prior to each year's selection, the Executive Director of the SCCE shall meet with the Provost to identify one or more “priority” needs for the upcoming year. The Call for Applicants shall identify these needs, while making clear that applicants with other strengths will also be given fair consideration.
2. Applications shall consist of a copy of the applicant's C.V., a letter explaining his/her interest in serving as a Faculty Fellow and the expertise that s/he would bring to the position. The letter should indicate how the applicant proposes to make a direct contribution to SCCE. Following discussion with the applicant's Dean, the applicant will

indicate a preference for compensation or course release and obtain the Dean's signature.

3. After the first year, a call for applicants will be issued during the fall semester so that selections can be made prior to the scheduling of classes for the academic year during which the Fellow will serve.
4. A selection committee consisting of the Executive Director of the SCCE and two members (at least one of whom is a faculty member) from the SCCE Advisory Council shall select two Fellows for each year. Applicants may not serve on the selection committee. In so far as is consistent with meeting the needs identified by the SCCE Executive Director and the Provost, due consideration shall be given to selecting Fellows who have diverse strengths.

#### RESPONSIBILITIES:

1. The responsibilities of each Faculty Fellow will be determined first and foremost by the contribution to the SCCE proposed in his or her application.
2. Work with the SCCE Executive Director and serve on the SCCE Advisory Council.
3. Newly selected Fellows will attend a mandatory Fellows orientation meeting prior to September 1.
4. Each Fellow is expected to make a contribution to the mission of the SCCE, in accordance with his/her application. Examples include: Organize seminars, panels, and conferences on community engagement issues; develop relationships in the community and identify ways the SCCE can assist schools, non-profits and other community organizations; work with faculty to integrate best practices of community engagement into faculty research and teaching; work with new and junior faculty to reinforce the culture of engagement; facilitate syllabi development workshops.
5. Collaborate with the SCCE Advisory Council, additional Student Affairs personnel, the Office of Service-Learning, and the Institute for Faculty Development.
6. Write at least one white paper that will benefit faculty in their community engagement work.
7. Provide information on impact to the Executive Director for the Annual Report.

COMPENSATION AND TERM:

1. Each Fellowship will be from September 1 to June 30. Fellows will be eligible to apply for one renewal.
2. Each Fellow may elect to be compensated for one 4 TCH release per year or the equivalent monetary compensation, subject to the Master Agreement.

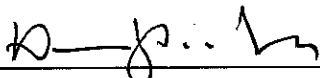
NUMBER OF FELLOWS AND TERM OF AGREEMENT:

The College and SFT agree that there will be two Fellows per year for two years beginning in 2013-2014. The effectiveness of the Fellowship initiative will be reviewed by spring semester 2015 to determine whether it should be renewed and whether any changes are warranted.

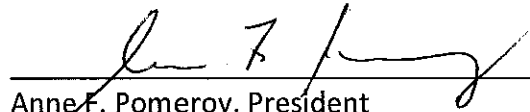
IN WITNESS THEREOF, the College and the Stockton Federation of Teachers have caused this Memorandum of Agreement to be executed this 9<sup>th</sup> day of April, 2013.

For Richard Stockton College

For the Stockton Federation of Teachers



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Herman J. Saatkamp, Jr., President



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Anne F. Pomeroy, President