

## Memorandum of Agreement

### Courses at High Schools: Stockton Faculty Liaisons

The College is planning a project in which first year Stockton courses will be taught at area high schools by qualified and recommended high school teachers. The purpose of the program is to provide local high school students with opportunities to take college level courses for appropriate credit or course waiver if they enroll at Stockton.

The present agreement applies only to the upcoming year, i.e. to courses that will be taught at the high schools during academic year 2011-2012 though preparation involving Stockton faculty may begin earlier than September 2011.

In order to allow mirror courses to be established and operational at participating high schools, the degree programs that agree to participate will solicit volunteers to serve as liaisons with the school district, its schools, and its teachers. These courses will use the Stockton curriculum, offer similar tests and assignments, replicate all labs as appropriate, and have appropriate assessment mechanisms in place.

In order to be eligible to participate in this program, the high school teachers must meet the same qualifications as adjunct faculty who teach in the respective program at Stockton; in some cases they may already be Stockton adjuncts.

### Selection of Faculty Liaisons

Those programs for which Stockton and participating high schools agree to create courses will solicit volunteers from among their regular faculty to serve as liaisons, subject to the approval of the program faculty and the respective Dean. The solicitation will include information on the courses and schools that are available.

### Responsibilities of Faculty Liaisons

- Confer on a regular basis as needed with designated high school faculty partners (at most three partners per liaison).
- Review Stockton courses, syllabi, texts, subject matter, tests, assignments, learning outcomes and assessment mechanisms.
- Review laboratory exercises/experiments in terms of syllabi, materials and equipment required, anticipated results, and safety procedures.
- Confer with high school faculty partners to insure that courses are taught and graded to Stockton standards.
- Classroom observations of high school faculty partners.

The particular mix of these activities will vary according to the course, the needs of the high school teacher, and other factors. The College estimates that the total time commitment for a Liaison will be between 30 and 50 hours. Liaisons' travel to the schools is governed by the terms of the master agreement.

Every effort will be made to make efficient use of Liaisons' time; for example they will not be assigned to two schools that are a considerable distance apart.

Compensation of Faculty Liaisons

Stockton faculty serving as Liaisons will be compensated with a stipend equivalent to 1 (one) TCH per course per school at the appropriate rate, half to be paid during the summer prior to the course being taught and half during the school year.

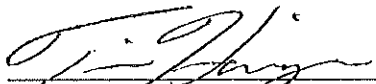
The first time a Stockton Liaison participates in preparation of a particular course, the Liaison will receive an additional 0.5 TCH stipend.

IN WITNESS THEREOF, the College and the Stockton Federation of Teachers have caused this Memorandum of Agreement to be executed this 1<sup>st</sup> day of June, 2011.

For Richard Stockton College

For the Stockton Federation of Teachers

  
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Herman J. Saatkamp, President

  
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Tim Haresign, President